



## Intake Notification Form

This form must be submitted to the Center for Student Involvement at least 10 days after approval has been granted by the national office. Please complete the form with names of the candidates for membership intake. This form will be kept confidential and will be shared only with proper university and national officials.

Fraternity/Sorority \_\_\_\_\_

Chapter Member Responsible for Intake \_\_\_\_\_

Phone Number \_\_\_\_\_ Email \_\_\_\_\_

Start Date of Intake \_\_\_\_\_

End Date of Intake \_\_\_\_\_

Has the candidate's intake paperwork been submitted to the National Office and approved or are you turning this in prior to the National Office reviewing the candidate's application?    Approved    Pending Approval

Has membership intake been approved by the Alumni/ae Chapter and/or the National Office?    Yes    No

If yes, who has approved the dates of membership intake for your chapter?

Name \_\_\_\_\_ Email \_\_\_\_\_

Candidate's name	Student ID #	*Candidate Signature	GPA Semester	GPA Cum

\_\_\_\_\_  
Undergraduate Chapter President    Date

\_\_\_\_\_  
Alumni/ae Chapter Advisor    Date

\*The signature of the candidate indicates their consent for the Center for Student Involvement to verify enrollment status and grade point average for intake purposes.